



Parish Council Meeting - Minutes

Date:	29 January 2024		
Place:	Whalley Old Grammar School, Whalley, Clitheroe.		
Present:	Councillors: L. Crook (Chair), K. Heyworth and L. Street.		
In attendance:	Clerk to the Council - Mike Hill, Borough Cllr. D. Birtwhistle, County Councillor G. Mirfin, PCSO Ailsa Gill and two parishioners.		
Meeting started:	18:30	Meeting closed:	20:05

290124/

1. APOLOGIES FOR ABSENCE.

Apologies for absence were received from Councillors D. Chiappi and E. Kinder.

2. APPROVE THE MINUTES OF THE COUNCIL MEETINGS HELD ON 13 NOVEMBER 2023 AND THE EXTRAORDINARY COUNCIL MEETING HELD ON 21 DECEMBER 2023.

The above minutes were approved as correct and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

4. PUBLIC PARTICIPATION.

The Chair welcomed PCSO Ailsa Gill and thanked her for taking the time to attend the meeting. Ailsa updated members on the latest crime figures and noted that a chemist in Whalley had been broken into. In addition, a discussion took place regarding the traffic issues around the Barrow Brook Trade Park.

Questions regarding the renovation of 23-25 Old Row were answered during the Agenda Item 6 update.

5. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date and for payments as shown in the table below.

RESOLVED THAT COUNCIL:

- a. Approve the accounts to date.
- b. Approve the payments set out in the table below:

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Ref.
1		Bay Horse Pub	For allowing CCTV equipment to be uninstalled	100.00	0.00	100.00	Paid	Sundry Exp.
2	##8649104	Cllr. Heyworth	Printer consumables	22.99	3.83	19.16	Paid	Admin. Exp.
3	Homebase	Cllr. Heyworth	Cable ties for Tommy' signs	8.00	1.33	6.67	Paid	Amenity Exp.
4	Newlands	Cllr. Kinder	Plants	10.00	1.67	8.33	Paid	Amenity Exp.
5	3905980	Your parking sign	CCTV warning signs for car park	37.54	6.25	31.29	Paid	Amenity Exp.
6	164649	UK Safety Store	CCTV warning signs for playing field	51.72	8.62	43.10	Paid	Amenity Exp.
7	NCC231023/03	LALC	Training	35.00	0.00	35.00	Paid	Other Exp.
8	SPID 20	Altham Parish Council	SpID installation 29 Sept to 17 Oct 2023	158.40	0.00	158.40	Paid	Sundry Exp.
9	BPC/03/Oct./23	Stuart Greenwood (October)	Garden Servcies	70.00	0.00	70.00	Paid	Amenity Exp.
10	BPC/04/Nov./23	Stuart Greenwood (November)	Garden Servcies	70.00	0.00	70.00	Paid	Amenity Exp.
11		Dans Lawn and Garden Ser. (Oct.)	Garden Servcies	56.00	0.00	56.00	Paid	Amenity Exp.
12		Dans Lawn and Garden Ser. (Nov.)	Garden Servcies	56.00	0.00	56.00	Paid	Amenity Exp.
13	The Range	Cllr. Chiappi	Christmas lights	49.99	0.00	49.99	Paid	Sundry Exp.
14	DD	Webeasy	Website and email hosting	51.60	8.60	43.00	Paid	Admin. Exp.
15	JM2425	Whalley Education Foundation	Room hire November	26.00	0.00	26.00	Paid	Admin. Exp.
16		Clerk	Three months salary	2,059.20	0.00	2,059.20	Paid	Admin. Exp.
17		HMRC	Income Tax and NI	556.06	0.00	556.06	Paid	Admin. Exp.
18	BPC 04-23	Clerk	Three months expenses	237.90	0.00	237.90	30/01/24	Admin. Exp.
19		Dan's Lawn Garden Services	Plants near the bus stop	18.41	0.00	18.41	Paid	Amenity Exp.
20		UnityTrust Bank	Bank service charge	18.00	0.00	18.00	Paid	Admin. Exp.
21	2463	Christmas Tree Company	Christmas tree	250.00	0.00	250.00	Paid	Sundry Exp.
22	BPC/05/Dec/23	Stuart Greenwood (December)	Garden Servcies	70.00	0.00	70.00	Paid	Amenity Exp.
23	1000161523	defibshop	New iPad for defib on Trafford Gardens	92.94	15.49	77.45	Paid	Sundry Exp.
24	1273401	Welmedical	Defib Electrical Assembly	119.94	19.99	99.95	Paid	Sundry Exp.
Totals:				4,225.69	65.78	4,159.91		

6. UPDATE ON THE UK SHARED PROSPERITY FUND (UKSPF).

The Clerk submitted a report and provided a verbal updated on the Council's application for funds from the 2024/25 UKSPF.

Members were informed that at the RVBC's Policy and Finance Committee held on 23 January 2024, approval was given for the following allocation of monies from the UKSPF:

- £25,000 to resurface the car park (behind 23-25 Old Row), mark out the parking spaces and install electric vehicle charging points.
- £99,850 for the creation of a Barrow Village Hall within the former pub/restaurant at 23-25 Old Row.
- £99,300 for the conversion of the existing cottage into office/community space at 23-25 Old Row.

The Clerk reminded members that LNT (the care home developer) are still waiting for LCC Highways to approve their plans for vehicular access from Whalley Road to the care home and noted that when approval had been provided the Parish Council expects LNT to provide the Parish Council with a draft Deeds of Transfer. The Clerk also noted that if the vehicular access is not approved by LCC there is a possibility that 23-25 could be demolished.

RESOLVED THAT COUNCIL:

- Note the report and the verbal update.
- Request the Clerk to keep members updated on the application and delivery process and convene a meeting on the Parish Council when further significant information is available.

7. LENGHTSMAN SCHEME.

The Clerk reminded members that in December 2023 the Parish Council engaged the services of AP Landscaping Ltd. (Adam Pearson) as the Council's Lengthsman. The Clerk reported that Adam had made good progress on the initial tasks he had been given.

RESOLVED THAT COUNCIL:

Request the Clerk to keep them updated on the Lengthsman's progress and activities undertaken.

8. UPDATE ON ACTION FROM PREVIOUS MEETINGS.

The Clerk submitted a report updating members on actions from previous meetings and on-going matters.

RESOLVED THAT COUNCIL:

Agree to accelerate the installation of a life belt at Barrow Brook Lodge.

Please note that the Parish Council had previously approved expenditure of up to £400 for a lifebelt and the necessary fittings.

9. PLANNING REPORT.

The clerk submitted a report on the relevant planning applications that had been submitted since the last meeting. Members were reminded that weekly planning applications and decided lists of planning applications are available to view on the RVBC website by using the link below:

https://www.ribblevalley.gov.uk/weekly_lists

RESOLVED THAT COUNCIL:

Note the contents of the report.

10. COUNCILLOR REPORTS/UPDATES.

- Councillor Heyworth:
 - Provided an update on the last meeting of the Burial Committee and noted that the Parish Council's report on the 'Fallen of Barrow' would be presented to the Burial Committee's April meeting, a 'clean up' of the cemetery had been arranged for 20 March and several diseased Ash trees had been felled.
- County Councillor Mirfin:
 - Provided useful information and contacts on the operation of Village Halls and suggested that the Council should engage with the parishes of Grindleton, West Bradford, and Hurst Green who all operate Village Halls.
 - Informed members that LCC Highways had purchased a new flail hedge cutting machine.
 - Reminded members to use 'Love Clean Streets' to report footpath and highways issues and where possible add a photograph of the issue in question.

RESOLVED THAT COUNCIL:

Thank Councillors Heyworth and Mirfin for the updates and information.

EXCLUSION OF PRESS AND PUBLIC.

RESOLVED THAT COUNCIL:

Agree that the public and press be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of confidential information as defined in Schedule 12 of the Local Government act 1972.

11. BOUNDARY STONES.

The Clerk and Councillor Heyworth provided an updated on the delivery of the 'second' boundary stone.

SIGNED BY CHAIR FOR THE MEETING: *L. Crook*

DATE: *11/03/2024*

A signed copy is on file.

DATES OF FUTURE MEETINGS.

22 May, which will start at 6:00pm

All meetings start at 6:30pm and are held at Whalley Old Grammar School Community Centre, Station Road, Whalley, BB7 9RH.